

Office of Records/Registration

Campus Box 167
P.O. Box 173364
Denver, Colorado 80217-3364
Phone: (303) 556-2389
Fax: (303) 556-4838

Request to Prevent Disclosure of Directory Information

The following items are designated "Directory Information" and may be released at the discretion of the University of Colorado unless a student files a request to prevent its disclosure:

Name
Address
Telephone Number
Dates of Attendance
Registration Status
Class
Major
Awards
Honors
Degrees conferred
Past and present participation in officially recognized sports and non-curricular activities
Physical factors (height, weight) of athletes

Please consider very carefully the consequences of filing a request to withhold directory information. If you file a request to prevent disclosure of directory information, any future inquiries from persons or organizations other than those employed by the University of Colorado will be refused and any information that you request must be done in person with picture identification. You must present yourself in person with positive picture identification not only to request nondisclosure of directory information but also to remove your request. The only organizations outside of the university that are exempt from a student's request to prevent nondisclosure of directory information are agencies providing financial assistance for educational purposes to the student that are inquiring for purposes of enrollment verification and loan deferment.

I request that the University not disclose "Directory Information" about me to any person or organization outside the university except for my educational lenders.

_____	_____
printed name	signature
_____	_____
social security number	date

I wish to cancel my previous request of non-disclosure of my "Directory Information."

_____	_____
printed name	signature
_____	_____
social security number	date