

FACULTY FELLOWSHIP PROGRAM

CALL FOR APPLICATIONS

UNIVERSITY OF COLORADO AT DENVER
2001-2002

Purpose

Faculty Fellowships provide one semester of leave at full pay for tenured faculty in order to carry out full-time research and/or creative work. Five Fellowships will be awarded this year, up from the four that have been offered in previous years.

Eligibility

A Fellowship is considered a form of a sabbatical by the Regents, so to be eligible a faculty member must:

- Be a member of the faculty holding a regular, full-time tenured appointment at the University of Colorado at Denver;
- Have been, at the beginning of the fellowship period, a member of the UCD faculty with a professorial rank for at least six academic years;
- Have spent, at the beginning of the fellowship period, at least six academic years in regular University duties since last holding a Faculty Fellowship or being on sabbatical leave.

Because the Fellowship is a form of a sabbatical, it is highly recommended that a fellowship request be tied to a sabbatical request. If both are awarded, the faculty member will receive a one semester sabbatical at full pay, together with a one semester Fellowship at full pay. Although Fellowships may be awarded that are not tied to a sabbatical, the applicant must realize 1) that he/she must have served at least six academic years in regular University duties since last holding a Fellowship or sabbatical, and 2) that the six year sabbatical clock will start again after receiving the Fellowship. This means that one will not receive a Fellowship earlier than a scheduled sabbatical anyway, and that he/she will not be eligible for a sabbatical or another Fellowship for at least six years after receiving the Fellowship.

Criteria

The Fellowships are intended to reward faculty who have demonstrated significant accomplishments in scholarship, research or creative work, and who have plans for specific projects of high quality that will further add to their body of work. In assessing the quality of the proposal, the Graduate Council will consider the following:

- The faculty member has demonstrated significant accomplishments in scholarship, research, or creative work.
- The proposed project has a high probability of publication or presentation through the field's normal outlets.
- The proposed project will be important to the faculty member's field of study.

Faculty Fellowships may not be used to support:

- Work leading to a degree for an applicant;
- Training for an applicant;
- A non-research or creative work project whose primary purpose is the improvement of teaching or the preparation of classroom materials or textbooks.

Application Procedures

Faculty must apply for a Fellowship on the attached form. The application must be submitted to the applicant's department chair or division coordinator for review and recommendation, after which the chair/coordinator will forward the application to the appropriate Dean for his/her review. The Dean should send the attached Recommendation Sheet directly to the Graduate School, CU Building Suite 700. The applicant should send ten (15) copies of the application to the same location. Everything must be received by the Graduate School by 5:00 p.m. on Thursday, December 7, 2000 for a fellowship in academic year 2001-2002.

Faculty Fellowships Concurrent with Other Awards

Faculty members who have been awarded Faculty Fellowships and who receive concurrent non-University awards must immediately inform in writing both the Dean of the Graduate School and the Dean of their college or school of the terms of such awards. Faculty members may not earn more than 100% of their salaries during the fellowship. Copies of the award letters from the outside granting agency must be filed with the Graduate Council.

Continuation in the University

Each Faculty Fellowship is awarded with the understanding that the recipient intends to continue service on the faculty of the University for a minimum of one academic year after completion of the Fellowship. If, for reasons of resignation, retirement, non-reappointment, or dismissal, this intention changes or becomes impossible to carry out, the Graduate Council must be immediately notified in writing, and the fellowship must be vacated.

Amount of Awards

Each award pays the faculty member's department sufficient funds to replace the faculty member's teaching responsibilities with part-time (honoraria) teachers for one semester.

Report of Research and Creative Effort

A brief but comprehensive report of the accomplishments of the project is required at the end of the fellowship period. Reprints or copies of published materials or reproductions of creative works, such as photographs, prints or recordings, should be submitted along with the written report. After this report is reviewed by the Dean of the college or school it should be sent to the Graduate Council.

FACULTY FELLOWSHIP PROGRAM APPLICATION

UNIVERSITY OF COLORADO AT DENVER
2000-2001

Consult the Call for Applications for Faculty Fellowships before completing this application.

Fifteen (15) stapled copies of a complete application must be received in the Graduate School (CU Building, Suite 700) **by 5:00 p.m. on Thursday, December 7, 2000.**

Your Chair/Coordinator must send the Recommendation Sheet to your Dean, who must then send it directly to the Graduate School. It must also be received by 5:00 p.m. on Thursday, December 7, 2000.

Applicant's Name	Date of Application
Rank/Department	
Mailing Address (Campus Box #)	Telephone
Email Address	
Title of Project	
Period of Faculty Fellowship (circle one)	Fall Spring
Period of Sabbatical applied for (circle one)	Fall Spring None

Checklist of Eligibility

- Applicant holds a regular, full-time tenured faculty appointment at CU-Denver.
- Applicant will have been (by the beginning of the Fellowship) a member of the CU-Denver faculty with a professorial rank for at least six academic years.
- Applicant has spent, at the beginning of the fellowship period, at least six academic years in regular University duties since last holding a Faculty Fellowship or being on sabbatical leave.

Materials to be submitted with this form by the applicant

- A current Curriculum Vitae.
- The description and expected outcome of the project. Describe in no more than THREE DOUBLE SPACED PAGES the program you wish to undertake. It is important that you provide sufficient information so that a lay person will clearly understand 1) the nature of your work, 2) the importance of the work related to your field, 3) the procedures you will follow, 4) what you expect to achieve by the end of the grant period, and 5) how this research will contribute to your research and creative activities. The description of the research or creative work to be undertaken MUST be in language INTELLIGIBLE TO A NON-SPECIALIST. Applicants for creative work fellowships are encouraged to submit relevant examples of their work.
- If you have applied for or received extramural support of this project, you should attach details of the application or the grant. You may not earn more than 100% of your salary during a Fellowship, so you will need to explain how this money will be used other than for salary.

Materials to be submitted by the applicant's Chair/Coordinator and Dean

- The Recommendation Sheet from the Chair of the department and the Dean

